

**Broken Arrow Public Schools  
2023 - 2024 Certified Work Day Calendar**

Position	Hours Per Day	Day to Report	Final Day Worked	# Days Worked Before Teachers Report on 8/11/23			# Days Worked After Teachers' Last Day - Tent. 5/22/24			Professional Days 8/11, 8/14, 8/15***	Professional Day 1/3***	Professional Day 5/22***	Conf. Days 2 days based on school calendar
				Total Days	Set Days	Float Days	Total Days	Set Days	Float Days				
<b>HIGH SCHOOL</b>													
Assistant Principal	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Counselor +40 days	8 hr	8/1/2023	6/17/2024	20	8	12	20	17	3	3	1	1	2
Counselor +25 days	8 hr	8/1/2023	6/17/2024	8			17			3	1	1	2
Media Specialist	8 hr	8/4/2023	5/28/2024	5			3			3	1	1	2
*Float days may be adjusted based on administrative needs													
<b>OPTIONS ACADEMY</b>													
Counselor	8 hr	8/1/2023	6/17/2024	8			17			3	1	1	2
<b>VIRTUAL</b>													
Principal	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Counselor +25 days	8 hr	8/1/2023	6/17/2024	8			17			3	1	1	2
<b>FRESHMAN ACADEMY</b>													
Assistant Principal	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Counselor +25 days	8 hr	8/1/2023	6/17/2024	8			17			3	1	1	2
Media Specialist	8 hr	8/4/2023	5/28/2024	5			3			3	1	1	2
<b>MIDDLE SCHOOL</b>													
Principal	8 hr	8/1/2023	6/7/2024	14	8	6	16	11	5	3	1	1	2
Assistant Principal	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Counselor +40 days	8 hr	8/1/2023	6/17/2024	20	8	12	20	17	3	3	1	1	2
Counselor	8 hr	8/1/2023	6/4/2024	8			8			3	1	1	2
Media Specialist	8 hr	8/4/2023	5/28/2024	5			3			3	1	1	2
* Principal must work 6 floating contract days between July 1st and the date in the 'Day To Report' column. ** Principal must work 11 contract days after teachers' last day and will complete 5 floating contract days prior to July 1st.													
<b>ELEMENTARY</b>													
Principal	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Assistant Principal	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Counselor	8 hr	8/4/2023	5/30/2024	5			5			3	1	1	2
Media Specialist	8 hr	8/4/2023	5/23/2024	5			1			3	1	1	2
<b>EARLY CHILDHOOD CENTER</b>													
Principal	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Child & Family Resource Specialist	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
<b>SPEECH PATHOLOGISTS &amp; PSYCHOLOGISTS/PSYCHOMETRISTS</b>													
Speech Pathologist	8 hr	8/11/2023	5/22/2024	0			0			3	1	1	2
Psychologist/Lead	8 hr	8/1/2023	6/3/2024	8			7			3	1	1	2
Psychologist/Psychometrist	8 hr	8/1/2023	5/30/2024	8			5			3	1	1	2
<b>TEACHERS</b>													
Classroom Teacher	8 hr	8/11/2023	5/22/2024	0			0			3	1	1	2
JROTC Teacher	8 hr	8/1/2023	6/12/2024	14	8	6	16	16	0	3	1	1	2
Chrome Desk Teachers	8 hr	8/1/2023	6/3/2024	8			7			3	1	1	2
Read Recovery Teacher Leader	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
<b>SPECIALISTS</b>													
Instructional Coach/Specialist	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Digital Learning Specialists & Lead	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
GATE Teacher	8 hr	8/9/2023	5/22/2024	2			0			3	1	1	2
Behavior Programming Specialist	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
RTI Coordinator	8 hr	8/1/2023	6/10/2024	8			12			3	1	1	2
Campus Intervention Specialist	8 hr	8/4/2023	5/30/2024	5			5			3	1	1	2
<b>HEALTH STAFF</b>													
School Nurse	8 hr	8/4/2023	5/22/2024	5			0			3	1	1	0

\*\*\* Professional development training will be assigned to staff by Department/Site Administrator

**FINAL DAY WORKED INCLUDES WORKING ON JUNE FRIDAYS, IF APPLICABLE. THE FINAL WORK DAY SHOWN REFLECTS ADJUSTMENT FOR SNOW DAYS (1/16, 1/17, 1/22).**

**Broken Arrow Public Schools  
2023 - 2024 Support Work Day Calendar**

Position	Hours Per Day	Day to Report	Final Day Worked	# Days Worked Before Teachers Report on 8/11/23	# Days Worked After Teachers' Last Day - Tent. 5/22/24	Professional Days 8/11, 8/14, 8/15***	Professional Day 1/3***	Professional Day 5/22***	Add'l Days (if noted)	Actual Days Worked
<b>HIGH SCHOOL</b>										
Accompanist	8 hr	8/1/2023	5/22/2024	8	0	3	1	1	0	182
Attendance/Asst Principal Sec	8 hr	8/1/2023	6/7/2024	8	11	3	1	1	0	193
College & Career Advisor	<i>College &amp; Career Advisor works same schedule as Counselor +25 days; see Certified calendar.</i>									
Counseling Secretary	8 hr	8/1/2023	6/10/2024	8	12	3	1	1	0	194
Site Receptionist	8 hr	8/1/2023	6/7/2024	8	11	3	1	1	0	193
Student Life & Activities Sec	8 hr	8/1/2023	6/7/2024	8	11	3	1	1	0	193
<b>OPTIONS ACADEMY</b>										
General Office Secretary	8 hr	8/1/2023	6/7/2024	8	11	3	1	1	0	193
<b>VIRTUAL ACADEMY</b>										
Principal Secretary	8 hr	8/1/2023	6/10/2024	8	12	3	1	1	0	194
<b>FRESHMAN ACADEMY</b>										
Assistant Prin. / Couns. Secretary	8 hr	8/1/2023	6/10/2024	8	12	3	1	1	0	194
Site Receptionist	8 hr	8/9/2023	5/22/2024	2	0	3	1	1	0	176
Student Support Secretary	8 hr	8/1/2023	6/7/2024	8	11	3	1	1	0	193
<b>MIDDLE SCHOOL</b>										
Accompanist	7 hr	8/16/2023	5/21/2024	0	0	0	0	0	0	170
Attendance Secretary	8 hr	8/11/2023	5/28/2024	0	3	3	0	1	0	176
Counselor Secretary	8 hr	8/1/2023	6/7/2024	8	11	3	1	1	0	193
General Office Secretary	8 hr	8/1/2023	5/29/2024	8	4	3	0	1	0	185
Principal Secretary	8 hr	8/1/2023	6/10/2024	8	12	3	1	1	0	194
Site Receptionist	8 hr	8/9/2023	5/22/2024	2	0	3	1	1	0	176
<b>ELEMENTARY</b>										
Attendance/Counseling Secretary	7 hr	8/4/2023	5/24/2024	5	2	3	0	1	0	180
Principal Secretary	8 hr	8/1/2023	6/10/2024	8	12	3	1	1	0	194
Site Receptionist	7 hr	8/11/2023	5/22/2024	0	0	3	1	1	0	174
<b>EARLY CHILDHOOD CENTER</b>										
Principal Secretary	8 hr	8/1/2023	6/10/2024	8	12	3	1	1	0	194
Site Receptionist	7 hr	8/11/2023	5/22/2024	0	0	3	1	1	0	174
<b>OTHER SECRETARIAL</b>										
Psychologist Secretary	8 hr	8/1/2023	5/30/2024	8	5	3	1	1	0	187
<b>B&amp;A / STAFF DAYCARE</b>										
*Staff Daycare Leads will work February 19th and April 8th.										
B&A Site Manager	6 hr	8/11/2023	5/23/2024	0	1	3	1	1	0	175
B&A Floating Manager	7 hr	8/11/2023	5/23/2024	0	1	3	1	1	0	175
B&A Assistant	4-5 hr	8/11/2023	5/22/2024	0	0	3	1	1	0	174
Program Assistant	8 hr	8/11/2023	5/22/2024	0	0	3	1	1	0	174
Staff Daycare Assistant	6 hr	8/11/2023	5/22/2024	0	0	3	1	1	0	174
Staff Daycare Lead*	8 hr	8/2/2023	6/3/2024	7	7	3	1	1	2	190
<b>HEALTH STAFF</b>										
Health Aide	7 hr	8/7/2023	5/22/2024	4	0	3	1	1	0	178
<b>STUDENT SUPPORT</b>										
Behavior Coach I, II	7 hr	8/10/2023	5/22/2024	1	0	3	1	1	0	175
Classroom Monitor	7 hr	8/10/2023	5/22/2024	1	0	3	1	1	0	175
EL Assistant	7 hr	8/11/2023	5/21/2024	0	0	3	0	0	0	172
Interpreter	7 hr	8/10/2023	5/22/2024	1	0	3	1	1	0	175
Intervener	7 hr	8/10/2023	5/22/2024	1	0	3	1	1	0	175
Job Coach	8 hr	8/11/2023	5/22/2024	0	0	3	0	1	0	173
Paraprofessional Level 1,2,3, 4	7 hr	8/10/2023	5/22/2024	1	0	3	1	1	0	175
Personal Care Assistant	7 hr	8/10/2023	5/22/2024	1	0	3	1	1	0	175
Pre K Assistant, Elem. Teacher Assistant	7 hr	8/8/2023	5/22/2024	3	0	3	1	1	0	177
Tiger Connect Coach	7 hr	8/10/2023	5/22/2024	1	0	3	1	1	0	175
Title I Instructional Assistant	7 hr	8/11/2023	5/21/2024	0	0	3	0	0	0	172
<b>CHILD NUTRITION</b>										
* CN Area Managers / CN Supervisors will work October 18th-19th, November 20th, December 21st, February 19th, March 15th, and April 8th.										
CN Area Manager *	8 hr	8/1/2023	5/24/2024	8	2	3	1	1	7	191
CN Supervisor I, II *										
CN Production Worker I, II	Varies	8/11/2023	5/22/2024	0	1	3	0	1	0	174
<b>TRANSPORTATION</b>										
Bus Aide	6 hr / 8 hr	8/9/2023	5/21/2024	2	0	3	0	0	0	174
Bus Driver	6 hr / 8 hr	8/9/2023	5/21/2024	2	0	3	0	0	0	174
<b>OPERATIONS</b>										
Crossing Guard	4 hrs	8/16/2023	5/21/2024	0	0	0	0	0	0	170
Parking Lot Attendant	7 hrs	8/15/2023	5/21/2024	0	0	1	0	0	0	171
<b>SECURITY</b>										
Campus Security Guard	8 hrs	8/1/2023	6/10/2024	8	12	3	1	1	0	194

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