

**Broken Arrow Public Schools
2024 - 2025 Certified Work Day Calendar**

Position	Hours Per Day	Day to Report	Final Day Worked	# Days Worked Before Report on 8/09/24			# Days Worked After Teachers' Last Day - Tent. 5/19/25			Professional Days 8/09, 8/12, 8/13***	Professional Day 1/6***	Professional Day 5/19***	Conf. Days 2 days based on school calendar
				Total Days	Set Days	Float Days	Total Days	Set Days	Float Days				
HIGH SCHOOL													
Assistant Principal	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
Counselor +40 days	8 hr	8/1/2024	6/16/2025	20	6	18	20	19	1	3	1	1	2
Counselor +25 days	8 hr	8/1/2024	6/16/2025	6			19			3	1	1	2
Media Specialist	8 hr	8/2/2024	5/22/2025	5			3			3	1	1	2
*Float days may be adjusted based on administrative needs													
OPTIONS ACADEMY													
Counselor	8 hr	8/1/2024	6/16/2025	6			19			3	1	1	2
VIRTUAL													
Principal	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
Counselor +25 days	8 hr	8/1/2024	6/16/2025	6			19			3	1	1	2
FRESHMAN ACADEMY													
Assistant Principal	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
Counselor +25 days	8 hr	8/1/2024	6/16/2025	6			19			3	1	1	2
Counselor +40 days	8 hr	8/1/2024	6/16/2025	20	6	18	20	19	1	3	1	1	2
Media Specialist	8 hr	8/2/2024	5/22/2025	5			3			3	1	1	2
MIDDLE SCHOOL													
Principal	8 hr	7/29/2025	6/9/2025	16	9	7	14	14	0	3	1	1	2
Assistant Principal	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
Counselor +40 days	8 hr	8/1/2024	6/16/2025	20	6	18	20	19	1	3	1	1	2
Counselor	8 hr	8/1/2024	6/3/2025	6			10			3	1	1	2
Media Specialist	8 hr	8/2/2024	5/22/2025	5			3			3	1	1	2
* Principal must work 6 floating contract days between July 1st and the date in the 'Day To Report' column. ** Principal must work 11 contract days after teachers' last day and will complete 5 floating contract days prior to July 1st.													
ELEMENTARY													
Principal	8 hr	7/29/2024	6/9/2025	9			14			3	1	1	2
Assistant Principal	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
Counselor	8 hr	8/2/2025	5/27/2025	5			5			3	1	1	2
Media Specialist	8 hr	8/2/2025	5/20/2025	5			1			3	1	1	2
EARLY CHILDHOOD CENTER													
Principal	8 hr	7/29/2024	6/9/2025	9			14			3	1	1	2
Child & Family Resource Specialist	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
SPEECH PATHOLOGISTS & PSYCHOLOGISTS/PSYCHOMETRISTS													
Speech Pathologist	8 hr	8/9/2024	5/19/2025	0			0			3	1	1	2
Psychologist/Lead	8 hr	8/1/2024	6/2/2025	6			9			3	1	1	2
Psychologist/Psychometrist	8 hr	8/1/2024	5/7/2025	6			7			3	1	1	2
TEACHERS													
Classroom Teacher	8 hr	8/9/2024	5/19/2025	0			0			3	1	1	2
JROTC Teacher	8 hr	8/1/2024	6/12/2024	14	6	8	16	16	0	3	1	1	2
Chrome Desk Teachers	8 hr	8/1/2024	6/2/2025	6			9			3	1	1	2
Read Recovery Teacher Leader	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
SPECIALISTS													
Instructional Coach/Specialist	8 hr	7/27/2024	6/4/2025	9			11			3	1	1	2
Digital Learning Specialists & Lead	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
GATE Teacher	8 hr	8/7/2024	5/22/2024	2			0			3	1	1	2
Behavior Programming Specialist	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
RTI Coordinator	8 hr	8/1/2024	6/9/2025	6			14			3	1	1	2
Campus Intervention Specialist	8 hr	8/2/2024	5/27/2025	5			5			3	1	1	2
HEALTH STAFF													
School Nurse	8 hr	8/2/2024	5/19/2025	5			0			3	1	1	0

*** Professional development training will be assigned to staff by Department/Site Administrator

FINAL DAY WORKED INCLUDES WORKING ON JUNE FRIDAYS, IF APPLICABLE. THE FINAL WORK DAY SHOWN DOES NOT REFLECT ANY SNOW DAYS.

**Broken Arrow Public Schools
2024 - 2025 Support Work Day Calendar**

Position	Hours Per Day	Day to Report	Final Day Worked	# Days Worked Before Teachers Report on 8/09/24	# Days Worked After Teachers' Last Day - Tent. 5/19/25	Professional Days 8/09, 8/12, 8/13***	Professional Day 1/6***	Professional Day 5/19***	Add'l Days (if noted)	Actual Days Worked
HIGH SCHOOL										
Accompanist	8 hr	8/1/2024	5/21/2025	6	2	3	1	1	0	182
Attendance/Asst Principal Sec	8 hr	8/1/2024	6/6/2025	6	13	3	1	1	0	193
College & Career Advisor	<i>College & Career Advisor works same schedule as Counselor +25 days; see Certified calendar.</i>									
Counseling Secretary	8 hr	8/1/2024	6/9/2025	6	14	3	1	1	0	194
Site Receptionist	8 hr	8/1/2024	6/6/2025	6	13	3	1	1	0	193
Student Life & Activities Sec	8 hr	8/1/2024	6/6/2025	6	13	3	1	1	0	193
OPTIONS ACADEMY										
General Office Secretary	8 hr	8/1/2024	6/6/2025	6	13	3	1	1	0	193
VIRTUAL ACADEMY										
Principal Secretary	8 hr	8/1/2024	6/9/2025	6	14	3	1	1	0	194
FRESHMAN ACADEMY										
Assistant Prin. / Couns. Secretary	8 hr	8/1/2024	6/9/2025	6	14	3	1	1	0	194
Site Receptionist	8 hr	8/7/2024	5/19/2025	2	0	3	1	1	0	176
Student Support Secretary	8 hr	8/1/2024	6/6/2025	6	13	3	1	1	0	193
MIDDLE SCHOOL										
Accompanist	7 hr	8/14/2024	5/16/2025	0	0	0	0	0	0	170
Attendance Secretary	8 hr	8/9/2024	5/22/2025	0	3	3	0	1	0	176
Counselor Secretary	8 hr	8/1/2024	6/6/2025	6	13	3	1	1	0	193
General Office Secretary	8 hr	8/1/2024	5/28/2025	6	6	3	0	1	0	185
Principal Secretary	8 hr	8/1/2024	6/9/2025	6	14	3	1	1	0	194
Site Receptionist	8 hr	8/7/2024	5/19/2025	2	0	3	1	1	0	176
ELEMENTARY										
Attendance/Counseling Secretary	7 hr	8/2/2024	5/21/2025	5	2	3	0	1	0	180
Principal Secretary	8 hr	8/1/2024	6/9/2025	6	14	3	1	1	0	194
Site Receptionist	7 hr	8/9/2024	5/19/2025	0	0	3	1	1	0	174
EARLY CHILDHOOD CENTER										
Principal Secretary	8 hr	8/1/2024	6/9/2025	6	14	3	1	1	0	194
Site Receptionist	7 hr	8/9/2024	5/19/2025	0	0	3	1	1	0	174
OTHER SECRETARIAL										
Psychologist Secretary	8 hr	8/1/2024	5/29/2025	6	7	3	1	1	0	187
B&A / STAFF DAYCARE										
*Staff Daycare Leads will work February 17th and April 7th.										
B&A Site Manager	6 hr	8/9/2024	5/20/2025	0	1	3	1	1	0	175
B&A Floating Manager	7 hr	8/9/2024	5/20/2025	0	1	3	1	1	0	175
B&A Assistant	4-5 hr	8/9/2024	5/19/2025	0	0	3	1	1	0	174
Program Assistant	8 hr	8/9/2024	5/19/2025	0	0	3	1	1	0	174
Staff Daycare Assistant	6 hr	8/9/2024	5/19/2025	0	0	3	1	1	0	174
Staff Daycare Lead*	8 hr	8/1/2024	5/30/2025	6	8	3	1	1	2	190
HEALTH STAFF										
Health Aide	7 hr	8/5/2024	5/19/2025	4	0	3	1	1	0	178
STUDENT SUPPORT										
Behavior Coach I, II	7 hr	8/8/2024	5/19/2025	1	0	3	1	1	0	175
Classroom Monitor	7 hr	8/8/2024	5/19/2025	1	0	3	1	1	0	175
EL Assistant	7 hr	8/9/2024	5/16/2025	0	0	3	0	0	0	172
Interpreter	7 hr	8/8/2024	5/19/2025	1	0	3	1	1	0	175
Intervener	7 hr	8/8/2024	5/19/2025	1	0	3	1	1	0	175
Job Coach	8 hr	8/9/2024	5/19/2025	0	0	3	0	1	0	173
Paraprofessional Level 1,2,3, 4	7 hr	8/8/2024	5/19/2025	1	0	3	1	1	0	175
Personal Care Assistant	7 hr	8/8/2024	5/19/2025	1	0	3	1	1	0	175
Pre K Assistant, Elem. Teacher Assistant	7 hr	8/6/2024	5/19/2025	3	0	3	1	1	0	177
Tiger Connect Coach	7 hr	8/8/2024	5/19/2025	1	0	3	1	1	0	175
Title I Instructional Assistant	7 hr	8/9/2024	5/16/2025	0	0	3	0	0	0	172
CHILD NUTRITION										
* CN Area Managers / CN Supervisors will work October 16th-17th, November 25th-26th, December 23rd, February 17th, March 14th-18th, and April 7th.										
CN Area Manager *	8 hr	8/1/2024	5/20/2025	6	1	3	1	1	10	191
CN Supervisor I, II *										
CN Production Worker I, II	Varies	8/8/2024	5/19/2025	1	0	3	0	1	0	174
TRANSPORTATION										
Bus Aide	6 hr / 8 hr	8/7/2024	5/16/2025	2	0	3	0	0	0	174
Bus Driver	6 hr / 8 hr	8/7/2024	5/16/2025	2	0	3	0	0	0	174
OPERATIONS										
Crossing Guard	4 hrs	8/14/2024	5/16/2025	0	0	0	0	0	0	170
Parking Lot Attendant	7 hrs	8/13/2024	5/16/2025	0	0	1	0	0	0	171
SECURITY										
Campus Security Guard	8 hrs	8/1/2024	6/9/2025	6	14	3	1	1	0	194

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