

ORDER YOUR TRANSCRIPT

IN THREE EASY STEPS

1 Register For Your Free Account

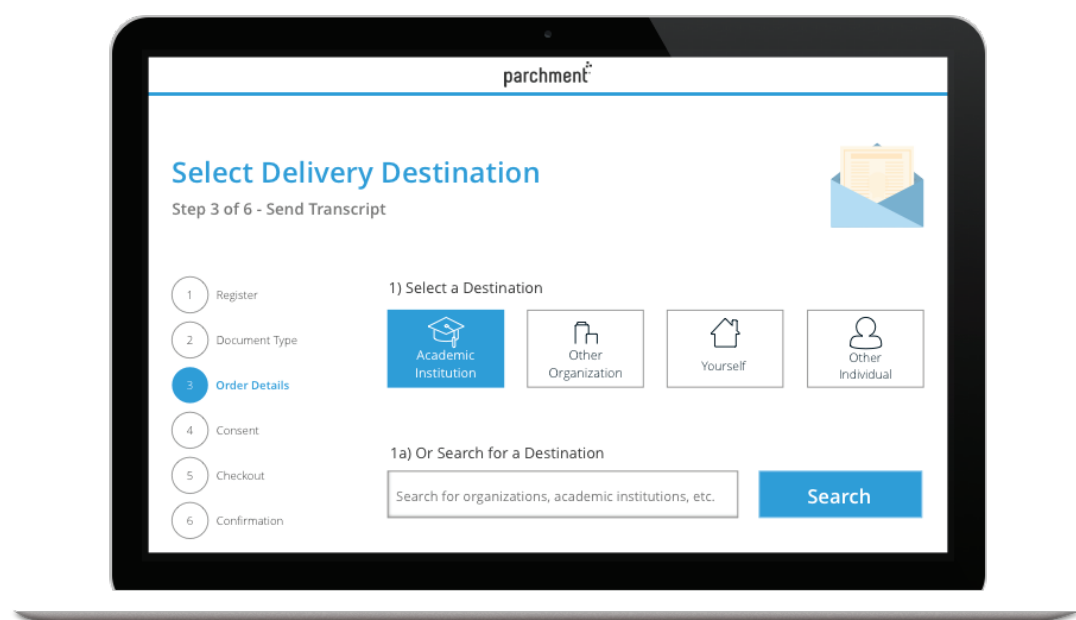
If you received a registration code handout, go to parchment.com/register.
If you received an email, just click the link

1. Visit [Parchment.com](https://parchment.com)
2. Click *Sign Up Now*
3. Build your profile



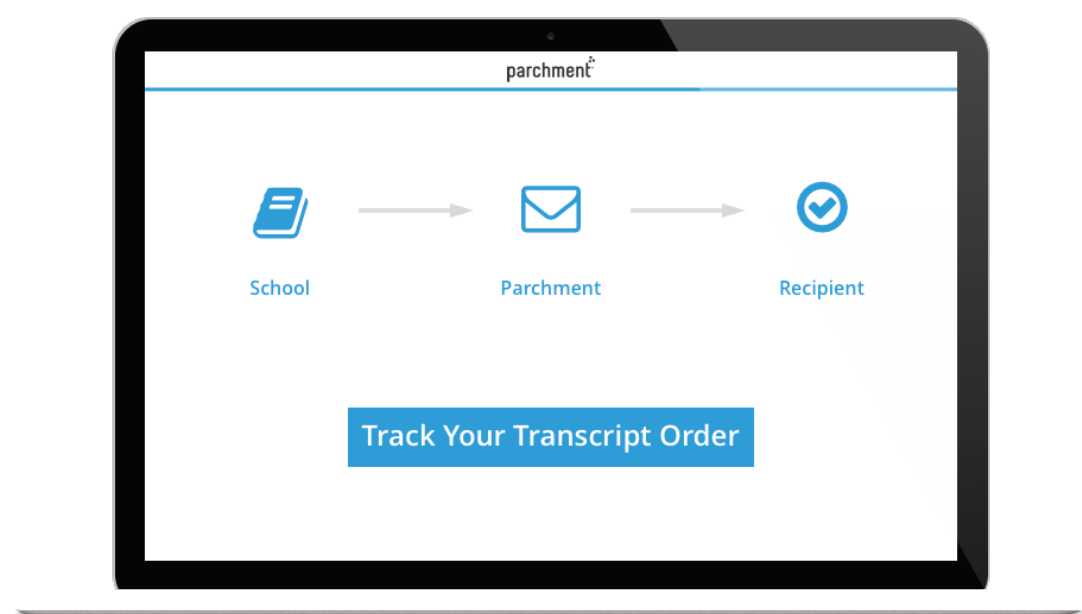
2 Request Your Transcript

1. In your account, go to *Transcripts*
2. Click *Send Transcripts*
3. Select a destination
4. Submit payment, if necessary
5. Request is confirmed!



3 Track Your Transcript

1. Log into your [Parchment.com](https://parchment.com) account
2. In the top navigation bar, click *Transcripts*
3. Click *Order History* to see the status



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